



NCH VOLUNTEER SERVICE JOB DESCRIPTION

POSITION SUMMARY:

The role of an NCH Volunteer is to provide a high level of patient and community centered services while fulfilling a personal need to help others. Volunteers will help create and promote in the community an understanding of NCH and its services by participating in essential job functions that contribute to total patient care.

QUALIFICATIONS, SKILLS, AND RESPONSIBILITIES:

- Be an NCH Registered Volunteer.
- Complete the NCH Volunteer Orientation and Employee Health Screening.
- Ability to act in a professional manner that is consistent of NCH values.
- Always wear NCH Volunteer ID badge while volunteering.
- Present with a professional attitude and attire.
- Possess a warm, friendly personality.
- Ability to interact effectively with all types of people in variable situations.
- Adhere to NCH Volunteer Services policies, rules and regulations.
- Knowledge of NCH Affiliate policies and procedures.

ESSENTIAL FUNCTIONS:

1. Maintain confidentiality.
2. Attend trainings/in-service programs as requested.
3. Follow opportunity-specific procedures and instructions while performing volunteer duties.
4. Work collaboratively with healthcare professionals to support patient care and daily operations.
5. Assist with special projects as requested.